

EXHIBITOR INFORMATION
MASSP/MCCTA FALL CONFERENCE 2008
HOLIDAY INN SELECT EXECUTIVE CENTER

Exhibit Hours	Sunday, October 5, 2008 Monday, October 6, 2008	4:00 p.m. – 7:00 p.m. 8:30 a.m. – 11:45 a.m.
Cost	\$300 for one booth, \$500 for two booths.	
Booth Specifications	8' X 10' pipe and drape area, two chairs, one 6 ft. skirted table, one waste can, and one professional ID sign.	
Exhibit Promotion	Registrants are encouraged at each general session to visit the exhibit area. A coffee break is provided in the exhibit area on Monday morning 9:00 a.m.-10:00 a.m. for MASSP registrants and 10:00 a.m.-11:00 a.m. for MCCTA registrants for that specific purpose. Also, each registrant will be given a sweepstakes card that must be initialed by the exhibitors in order for them to participate in the grand drawing for exhibitor prizes. MASSP/MCCTA encourages you to donate a prize for the grand drawing.	
Prize Promotion	An awards luncheon will be provided for all registrants and exhibitors at noon on Monday. Following the awards luncheon a grand drawing for exhibitor prizes will be held and exhibitors will be able to present their prizes to the winners whose names are selected and are present at the drawing.	
Set-up/ Tear Down	Exhibitors may begin setting up booths at noon on Sunday, the first day of the conference. All materials must be removed by 2:00 p.m. on Monday.	
Security	The exhibit area will be locked when not in use. Hotel security will be on duty. No responsibility will be assumed by MASSP/MCCTA for fire, theft, or other cause of property damage.	
Additional Services	Additional services or arrangements, not mentioned in this information, may be secured by contacting Dave Backer, MASSP Conference Director, 573-445-5071 or the Holiday Inn Executive Center, 573-445-8531.	
Exhibitor	Exhibitors should make their lodging arrangements directly with the hotel. Call Holiday Inn Executive Center, 573-445-8531 and request special MASSP/MCCTA Conference rate of \$79.95.	